

# Co-operative Scrutiny Board

Tracking Decisions – February 2016



	<b>Resolution</b>	<b>Target date, Officer responsible and Progress</b>	
19.08.2015 Work Programme Minute 20	<p>The Board <u>agreed</u> its work programme subject to the inclusion of the Transformation Programme information being included on the agenda for the September 2015 meeting</p> <p>The Lead Officer advised that arrangements to hold a meeting with the City's MPs would be followed up.</p> <p><b>Completed</b></p>	Date:	August 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	<p>The Transformation Programme information had been added to the Board's work programme.</p> <p>The MPs meeting has been arranged for 19 February 2016.</p>

23.09.2015  Transformation Programme  Minute 40	The Board <u>agreed</u> –  1. to receive –  <ul style="list-style-type: none"> <li>• an update report on the progress of the merged People, Organisational and Development (POD) programme at its meeting in March 2016;</li> <li>• a progress report on the former Co-operative Centre of Operations (CCO) projects following a re-focus, to a future meeting;</li> <li>• a report on Delt Services (detailing the delivery of its existing customers’ requirements and the progress made in growing the business);</li> <li>• information on the costs, benefits and milestones of the transformation programme at a future meeting;</li> </ul> 2. to invite the newly appointed Assistant Director for HR and OD to a future meeting of the Board, in order to scrutinise the HR policies/strategies (in particular flexible working arrangements).	Date:	September 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	The relevant officers have been advised.  An update on the progress of merge of POD (will include info of CCO) will be considered at 9 March 2016 meeting.  Information on the costs, benefits and milestones of the transformation programme will be considered at 9 March 2016 meeting.  The Assistant Director for HR and OD will be invited to attend a future meeting of the Board.
21.10.2015  Work Programme  Minute 50	The Board <u>agreed</u> –  1. that arrangements are made to meet with the City’s MPs.  <b>Completed</b>	Date:	October 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	A meeting with the City’s MPs has been arranged for 19 February 2016.

21.10.2015 Corporate Monitoring Report (August) Minute 54	The Board <u>agreed</u> to receive a 'score card' for the Transformation Programme.  <b>Completed</b>	Date:	October 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	Officers have been asked for this information. Awaiting a response.

21.10.2015 Absence Report (Council and Schools) Minute 55	The Board sought further information relating to –  1. the take up of the flu jab by employees in previous years 2. the cost of absence to the authority in terms of both money and productivity.  The Board requested that future absence reports included a breakdown of sickness information by directorate and department.  <b>Completed</b>	Date:	February 2016
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	Information on the uptake of the flu jab by employees has been provided.  Information regarding the cost of absence to the authority in terms of both money and productivity will be included in the report submitted to the Board in February 2016.